



PLEASE RETURN THIS INFORMATION ON MONDAY 11 JULY (TRANSITION DAY 1)

IMPORTANT NOTE: FOR PARENTS/CARERS

NEW BIOMETRIC SYSTEM – CASHLESS CATERING

Please note that King Alfred School operates a cashless catering system using biometric information. For the sake of clarity, biometric information is information about someone’s physical or behavioural characteristics that can be used to identify them. There are many possible biometrics, including for example a digital photograph, or hand shapes. As part of our identity management systems we will record a biometric measurement taken from a finger, but not a fingerprint image. The information is stored in a highly secure database and will only be used by the school to confirm who is using a range of services. In future we may use other biometric services where appropriate.

The school will not use the biometric information for any purpose other than that stated above. The school will store the biometric information collected securely in compliance with the Data Protection Act 1998. The school will not share this information with anyone else and will not unlawfully disclose it to any other person.

Legislation requires schools to:

- Inform parents/carers about the use of the biometric systems in the school
- Receive written permission from one parent/carer if the school is to process biometric information for their child
- Allow students to choose an alternative way of being identified if they wish
- Students under 18 who do not have parental/carer will be issued with an identity number to use instead

If you do not wish your child to use the biometric system or your child chooses to use an alternative form of identification we will provide them with an 8-10 digit identity number to allow them to access current and future services.

If you agree to the processing of your child’s biometric information, it is important that you return the signed consent form below. If you would like to discuss this in more detail, please contact Mrs Christine Platel at the school.

In order to use the catering system, student can either put cash into a machine to load the money onto the system or parents can add money to the account using our online payment facilities (details of which will be issued nearer the time)

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CONSENT FORM FOR THE USE OF BIOMETRIC INFORMATION IN SCHOOL

Please complete this form if you consent to your child using the biometric system until he/she leaves the school. Once your child ceases to use the biometric recognition system his biometric information will be securely and permanently deleted by The King Alfred School.

I give consent to the school for the biometrics of my child: (Print Name) to be used by The King Alfred School for use as part of a recognition system as described above.

I understand that I can withdraw this consent at any time in writing.

Name of Parent/Carer:.....

Signature of Parent/Carer: Date: